

HOST GUIDELINES
Surf & Sea Allegro Club
Adopted September 2013

Campout Hosts play an important role in the success of our club—they greet new arrivals and ensure they know where to park, they co-ordinate activities for the weekend and provide schedules to campers.

The Host's job begins well before their event. At least one month in advance you contact the Wagonmaster to confirm the location, number of attendees and learn about any special rules at the location (e.g. no pets, no hook-ups, etc.).

Once the information is collected, you should send an e-mail to each club member letting them know who's registered and giving those who aren't a chance to register on their own. If possible, send a copy of the campout agenda. Send this also to the webmaster to be posted on the web site (www.coastimages.com/allegro).

Our monthly meetings are held at the campout and, by agreement, the meetings will be held at 9 on Saturday morning. This is preceded at 8:30 a.m. by an optional pot luck breakfast.

Send a reminder to all members about two weeks in advance and include the final agenda. If you want members to bring something special, let them know in this e-mail.

During the campout, you should make sure others are aware of the schedule and if there are issues to be resolved, notify one of the board members as soon as possible.

Have a good time.